

APPLICATION FOR EMPLOYMENT AT TABOO HAIR SALON LTD

(It is preferred that a CV be attached to this application form if possible)

PERSONAL INFORMATION

DATE OF APPLICATION: _____

Name:

.....
First

.....
Middle

.....
Last

Address:

.....
Street

.....
Suburb

.....
City

Postal Address:

(if different from above)

.....
Street

.....
Suburb

.....
City

.....
Post code

Contact Info: ()

.....
Telephone

()

.....
Mobile

.....
Email

How did you learn about our salon?

POSITION APPLIED FOR: _____ **Available Start Date:** _____

Desired Hours: _____ (Full time / Part time) **Are you able to work Saturdays?** _____

Desired Pay Range: _____ **Are you currently employed?** _____
By Hour or Salary

EDUCATION & PROFESSIONAL QUALIFICATIONS *(state most recently achieved first)*

Qualifications	Where studied	Level/grade achieved

In your own words briefly describe your relevant experience and skills that would allow you to undertake the duties involved in the position you are applying for.

.....

.....

.....

.....

.....

PREVIOUS EMPLOYMENT & EXPERIENCE

Please list beginning from most recent

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

.....

.....

.....

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

.....

.....

.....

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

.....

.....

.....

REFEREES

Please supply the names, addresses and phone numbers of two persons to whom Confidential enquiries can be made (Preferably work-related referees).

1.

.....

2.

.....

I agree to the references/referees provided in respect to this application being used for the purposes of considering my suitability for the position. I also agree that further oral or written inquiries regarding my suitability for this position may be made from the referees provided and from current and previous employers. (Please tick) **Yes** **No**

Do you suffer from any injury, medical condition or other condition/s which may affect your ability to perform the duties of the position or may affect regular attendance? Yes No
(If yes, please provide details):

Are you a New Zealand Citizen or permanent resident? Yes No
(If no, please specify and supply details on your eligibility to legally work in New Zealand)

Have you any criminal convictions, not including any concealed under the Criminal Records (Clean Slate) Act? Yes No (If yes, please provide brief details e.g. date, type of offence etc)*:

Are you awaiting any charges in a Court of Law? Yes No (If yes, please provide brief details):

**As part of the application process you may be required to complete a form authorising us to undertake a criminal activity check.*

Declaration

1. I have no condition that would prevent me from carrying out duties as described in the job description.
2. There are no legal matters or court orders out against me that my employer should be informed of. (If there are, provide separate details).
3. I confirm that I am legally entitled to work in New Zealand.
4. I declare that to the best of my knowledge all the information supplied with my application is a true and complete record.
5. I acknowledge that providing Taboo Hair Salon Ltd with incorrect or misleading information in this application form could result in an offer of appointment being withdrawn, or if I have already commenced work, in dismissal.

Date

Signature of applicant

PRIVACY ACT STATEMENT

The information you provide will be managed in accordance with the information privacy principles. This information is requested to support your application and assess your suitability for employment. This information will not be used for any other purpose.

Thank you for your application

**Please send your completed form and copy of your CV to:
The Manager - Taboo Hair Salon Ltd, PO Box 2604, Wellington 6240**

**Alternatively you may hand in your completed form and CV to our reception at :
96 Karori Road, Karori, Wellington 6012 or email to: info@taboohairsalon.co.nz**